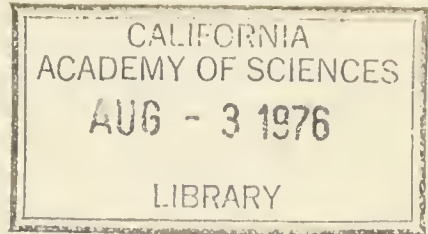


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the gull

Volume 58

Berkeley, Calif.

July-August 1976

Number 7

Peregrinations

Parting Notes From Your Retiring President

As this long, busy year ends, I look with gratitude to the members of our board who gave so generously of their time and ability to keep our society running smoothly. Our two vice presidents shared many of the duties usually falling to the president, making it possible for me to finish the year after the resignation of Bud Henning in August. Betty Olds faithfully attended BAAC meetings and Audubon Canyon Ranch Board of Directors meetings for me, as well as chairing the Long-Range Planning Committee. Dora Conrath represented us at the Asilomar Western Regional Conference and handled most ably the volunteer hosting schedule for ACR.



Our two largest committees, Conservation and Field Trips, again handled mountains of work. We all owe sincere thanks to Shirley Taylor for her dedication in keeping us informed and active in conservation and to Tom Williams for his continuing research and promotion of wetland acquisition. With his enlistment of help from the Nature Conservancy, our hopes are becoming more real. We are committed to the republishing of the Guy McCaskie and Paul De Benedictis *Birds of Northern California*, and to the production and sale of GGAS patches and decals to establish a nest-egg for this purpose. Whole-hearted thanks to all who worked with these two dedicated conservationists.

Marie Mans, chairing the large Field Trips Committee, wins the admiration of all. Over 100 informative, well-planned field trips were offered our members and friends. Peter White ably handled 11 pelagic trips, using 15 boats, by far the largest number ever undertaken in one year. Particularly exciting and rewarding were the whale study trips coordinated with the meeting program on whales in January. Harriet Fraser has won a happy following with her programs of mini-trips for seniors; while Pat Triggs, with her many years of experience, was the master-planner of our many bus trips. These were great adventures, ones we plan to continue as an ecologically preferable and socially "fun" method of expanding our horizons. To them, and to Peter Allen, Nick Story, Gene Hull and Joe Morlan, many thanks from the board and the hundreds of "field trippers" they satisfied so well.

We are particularly proud of our expanding educational program. Begun by Trix Machlis with the cooperation of the Albany Adult School, we now sponsor courses in Ornithology at the Piedmont Adult School and the San Francisco Community Colleges as well. Joe Morlan, an experienced and competent field ornithologist, is handling capacity enrollment in all these courses. Our warmest thanks to him and congratulations, too, for continuing to attract and hold so many students. Our thanks also to Ida Geary for her marvelous Plant Printing courses, now sponsored by GCAS and taught at Fort Point, in the GGNRA.

How can we ever thank Lenore Johnsen, former corresponding secretary, for the hundreds of letters she wrote or Robert Johnsen for the effort of years spent straightening out our finances and keeping them that way. He has at last won retirement with our eternal thanks only to have his wife take over the presidency. May there be no more headaches for the Johnsens!

Our thanks to Barry Spitz as finance chairman for trying (and succeeding) to keep us on the straight and narrow with our spending. Thanks also to Naomi Svenningsen for all the *hours* she spent on *minutes*, always precise and accurate and on time; to our directors Carpenter, Johnson, Love, Picher, Pierson and Spitz; to Membership Chairman Robert O'Brien, for keeping us on top in the nation with 5,400 members; to our two Publications Editors, Clarence Smith and Sharon Sauve, who gave us *The Gull* and special thanks, too, to Phila Witherell, who rescued her former brainchild and returned to editing *The Gull* when Sharon was called away this spring.

Peter White served us doubly, arranging our many crowd-drawing meeting programs, as well as the boat trips; while Bonnie Smith again took over the responsibility of our June banquet. Bouquets to you both!

We cannot close without another special thank you to Joe Morlan for his handling of our now famous Rare Bird Alert. This has a reputation for being the best alert in the country and is widely used by the whole birding fraternity. We feel it has greatly increased the interest of our

own members in field study and helped spread our influence in conservation. Thanks to Don Roberson for handling the detailed data on bird observations in *The Gull* so well. This is a valuable and accurate record. Once again, thanks to the organizers of our great Christmas Count — Dick Dean, Dick Erickson, Doug Gomke and Will Lawson. Near the top in the nation again in both number of species (179) and number of participants (223).

Then to wrap it all up, our office staff has served us unstintingly. Lisa Johnsen has finished organizing our office library and given many hours of secretarial help, while Vera Paraschak, "Ms. Audubon" herself, has been more than an office manager. She's our life-line to all our members and the public. My warmest, personal thanks for running our office and bailing us all out in so many ways, all year long.

And one last note, my thanks to all of you on the board and in the membership for putting up with me. Serving you has been a rewarding experience.

NEW EDITOR

The Gull gains a new editor with this combined issue. Kathy Forte, a native Californian, is presently a freelance writer who recently had two short stories published in a local magazine. A graduate of the California State University at Fullerton with a B.A. in Communications, Kathy has three years professional experience in the media. She reported, wrote, edited and photographed the news for a Southern California newspaper. She has also edited aerospace material and daily reports concerning the construction industry. Some of her published works include such topics as the sociological implications of large families, the financial crisis in public schools and mass transit in Orange County.

FALL BOAT TRIP

A few spaces are still open for the GGAS sponsored pelagic trips scheduled for September 11 and October 17. The boats will leave Monterey at 8 a.m. and will return at 3 p.m. The fare is \$12.00 per person

"Past trips have produced albatross; Sooty, New Zealand and Pink-footed Shearwater; Ashy and Black Petrel; Jaeger; Auklets; Murrelets and several species of marine mammals," said Peter White, organizer of the event.

Interested persons should send check (payable to Golden Gate Audubon Society) and self-addressed, stamped envelope to Golden Gate Audubon Society, Boat Trips, 2718 Telegraph Avenue, #206, Berkeley, Calif. 94705. Details on where to meet will be sent as well as acknowledgement of payment.

MAY AND EARLY JUNE OBSERVATIONS

May was filled with observations of pelagic winterers still lingering until summer. Northern Fulmars, Black-legged Kittiwakes and Sabine's Gulls were seen by observers on offshore boat trips. A several hour count from Pigeon Point, San Mateo Co. 15 May produced eight Fulmars, 264 Kittiwakes and 127 Sabine's Gulls (BS). Kittiwakes were found through the end of the period in coastal estuaries such as Bolinas and Rodeo Lagoons. Singles were further inland at the Bay Bridge Toll Plaza (BBTP) 14 & 25 May and three were there 6 June (DE), while another was at the Berkeley pier that day (JR) and a dead bird was found on Bay Farm Island 5 June (LF). An excellent incursion of Red Phalarope occurred along the coast 5-19 May, with birds as far inland as the Berkeley Aquatic Park and up to 22 on Lake Merced. Through better coverage of the vagrant traps on Pt. Reyes we saw the late-May/early-June wave of eastern warblers that we had known annually on the Farallons (unfortunately, no Farallon records were received for this report). Fifteen such warblers of ten species were found on the coast.

A **Yellow-billed Loon** spotted in Monterey Bay 28 April was in breeding plumage, almost unknown in California waters as summer records reported winter-plumaged individuals (RS). Organized boat trips off San Francisco 9 May and Monterey 7 June each had about 30 Black-footed Albatross, but a fisherman photographed a **Laysan Albatross** near the Farallons 8 May (*fide* JM). The ability of this prize to elude the chartered tours is uncanny, since fishermen report it with some regularity throughout the year. **Fork-tailed Storm-Petrels**, which breed off extreme northwestern California but have also been elusive for years, have been observed. One was near the Farallons 9 May (JM, RD *et al*) and two were in Monterey Bay 7 June (TC, JL *et al*). An **Ashy Storm-Petrel**, Farallon nesters seldom seen at sea in spring, were seen from shore at Pigeon Pt. 5 May (BS). Could they also nest on the islands along the San Mateo coast? A **Green Heron**, uncommon around the Bay, was at Lake Merced 17 May (BH). An adult **Little Blue Heron** was seen by many in Bolinas Lagoon 11-24 May. One has been present in a heronry on the San Mateo coast for several years and this might have been the same bird wandering afield. One or more apparent Little Blue X Snowy Egret hybrids have been found in past years in our area. An albino gull, possibly a Herring, intrigued observers on Bay Farm Island 5 June (LF, PR). Only the second summer record of the **Thayer's Gull** was recorded at the BBTP 3 June (DE). Three **Arctic Terns**, virtually unknown in spring, were reported from Monterey Bay 7 June (JL). Observers should be aware that the field guides are of little value in identifying Common-Arctic Terns. (See instead *California Birds*, Vol. 1, No. 1 in the larger libraries.) Top counts of the endangered California race of the **Least Tern** were 15 at BBTP 1 May (DE) and 24 on Bay Farm Island 5 June (LF, PR). It is hoped they can find an undisturbed area to nest at this northern limit of their range. An **Elegant Tern** at the BBTP 15 May was very early (SL), normally these terns are post-

breeding arrivals. Another unusual sighting was a **Black Tern** in Alameda 25 May (*fide* JL). An **Ancient Murrelet** in Monterey Bay 7 June was quite late (TC, JL). Though **Tufted Puffins** nest commonly on the Farallons they are not often seen elsewhere, thus one in Monterey Bay 7 June (TC, JL) and two seen flying past Bodega head 13 June (JM, DG) were noteworthy.

A **Black-chinned Hummingbird** 1 May at Pt. Lobos was unusual on the coast, but the species is fairly common in the nearby Santa Lucia Mountains (MH, PC). Of greater interest was a male **Costa's Hummingbird** captured at Bolinas 3 June (PRBO), not usually found west of the Coast Ranges. Recently active birders have become much more proficient in identifying non-singing *Empidonax*, even in migration. Thus the migration pattern of some of these birds through our area is becoming clearer. **Hammond's** appear to be most common with **Dusky Flycatchers** also to be expected. The **Gray Flycatcher** is the scarcest of the trio, but still a regular sighting. This spring's reports follow that pattern. Single Hammond's were at Coyote Hills 30 April (SFB) and 4 May (DE) and on Mt. Diablo 15 May (JM), while a Dusky was observed at Coyote Hills 4 May (DE). A single Gray Flycatcher was there 30 April (SFB). A **Sage Thrasher** 25 May at Princeton, San Mateo Co. was far from its normal haunts east of the Sierras (PM, BS). A **Phainopepla** was in residential Mt. View 19 May (FR); they nest in small numbers in the Coast Ranges but seldom stray toward the coast. A **Solitary Vireo** at Briones Regional Park 12 June may have been in one of the few local breeding areas near the Bay (JM).

But now, my favorite subject—eastern warblers in California. While some (Black-and-white, American Redstart) may be regular migrants in small numbers (and most certainly are in eastern Calif.), most on the coast fit the definition of true vagrants. While I received my fill in Death Valley for several weeks, others "hit" Pt. Reyes (spots listed are there except where otherwise noted) and were well rewarded. Five **Black-and-whites** were recorded: one 21 May at Pt. Reyes (BSO), singles banded 27 May and 2 June at Bolinas (PRBO), and singing males at the Fish Docks 5-7 June (JM, SL *et al*) and on the UC Berkeley campus 7 June (SFB). A **Tennessee Warbler** was noted on Pt. Reyes 22 May (JM). A **Northern Parula**, one of the few vagrants that is more common in spring than in fall, was at Bolinas 20 May (PRBO). An immature male **Magnolia Warbler** at Drake's Beach 6-8 June (SFB, JM, SL *et al*) was only the 15th spring record for California (but the 11th for Northern Calif.). A male **Blackburnian Warbler** 12 June at the Fish Docks (LCB, RS, SM, GG) was better yet, the 9th spring California record and only the second in Northern California away from the Farallons. A female **Bay-breasted Warbler** at Drake's Beach 6-7 June was the 21st Calif. spring record (NS, JM, SL *et al*). **Blackpoll Warblers** are also very rare in spring, but singles came from Glen Ellen, Sonoma Co. 30 May (*fide* JM) and Drake's Beach 6-7 June (JM, SFB, SL). A singing **Ovenbird**, more common but as hard

to find, was at the Telephone Station 6 June (SFB, JM). **American Redstart** reports were singles at the Fish Docks 11 June (W&AG), at Bolinas 12 June (PRBO) and at Nunes 13 June (SFB, SL).

Several **Yellow-headed Blackbirds**, unusual in the Bay area, were at Coyote Hills 30 April-2 May (SFB, JM). **Rose-breasted Grosbeaks** seemed to have a banner year throughout California this spring. Our area had single males in San Francisco in late May (*fide* DE), at Drake's Beach 5 June (B&HL), and in residential Piedmont 10 June (*fide* GP) and a female on the latter date at Nunes (DE, JM). A singing male **Indigo Bunting** remained at the same spot on the Limantour road in Pt. Reyes NS 6-13 June (KY *et al*). Singing birds have been noted last summer and breeding (or interbreeding with Lazuli) should be checked. A **Blue Grosbeak** in Santa Rosa in late May was only the second Sonoma Co. record (GB).

Observers: Stephen F. Bailey, Laurence C. Binford, Gordon Bolander, Ted Chandik, Paula Conant, Richard Dcan, Dick Erickson, Leora Fee-ney, Wilma & Albert Ghiorso, Doug Gomke, Gary Grimm, Bob Hirt, Marian Hopping, Bob & Hanno Lewis, John Luther, Susanne Luther, Peter Metropulos, Sharon Moreland, Joe Morlan, Point Reyes Bird Observatory, Gen Prlain, Jack Reinoehl, Fred Rice, Paul Roush, Barry Sauppe (BS), Bruce Soirrie (BSO), Rich Stallcup, Nick Story, Keiko Yamane.

—DON ROBERSON, *Observations Editor*
2244 Encinal Ave. #5, Alameda, California 94501 (865-2462)

CLASSES

The Coastal Park Association and Point Reyes will be presenting a class entitled "Ecology of Plants and Birds of the Lake Tahoe Region" August 2-6. Donnor State Park will be base camp. Fee is \$65.00. For further information or to enroll (\$25 will reserve a place) write Bob Stewart, 27 Cedar St., San Anselmo, Calif. 94960.

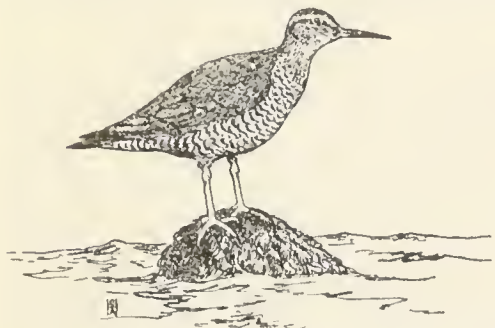
Ida Geary, author of "The Leaf Book", will begin a class on plant identification Tuesday, August 17, from 10 a.m. to 4 p.m. at Fort Point Promenade Classroom (Bldg. #672) in the Presidio, San Francisco. This class is being presented by the San Francisco Community College. For more information call 625-0996.

George Peyton will be starting two classes in September. One is "Birding for Beginners" and the other is "Waterbirds of the Bay Area". For more information write George Peyton at 4304 Adelaide St., Oakland, Calif. 94619.

The Coastal Park Association and Point Reyes will present a class in bird migration September 4-5. The class will involve observations of land and shorebirds in migration at Point Reyes. Fee is \$20.00. Bob Stewart will instruct. Call 415-663-1093 for more information.

A training class for volunteers to work at the Audubon Canyon Ranch will begin September 15. Anyone interested may call the Volunteer Bureau at 454-1630 or Bev Treffinger 488-9221. Or he or she may write Bev Treffinger at Box 127, San Geronimo, Calif. 94963.

Field Trips Calendar



Sunday, August 1—Ano Nuevo Preserve. Leader: Ted Chandik (493-5330).

Sunday, August 8—Louis Henrich's Ranch in Glenn County. Leader: Joe Morlan (654-1358).

Friday-Sunday, August 13-15—Bus trip to Mt. Pinos and vicinity

to look for Condors. Board bus Friday night in San Francisco at 6 p.m. at Grove and Larkin in front of Civic Auditorium and in Oakland at 6:30 p.m. at 12th and Jackson at Alco Park Garage. Eat dinner at home or on bus; snack stop at about 10 p.m. Make bus and motel reservations with Pat Triggs, 2038-33rd Ave., San Francisco 94116, phone 664-8502. Rates for two nights: \$33.92 singles, \$46.64 twin beds; plus \$20 per person for bus. Make check payable to Golden Gate Audubon. Include your phone number and send stamped postcard for confirmation. No refunds after August 6, unless replacement can be found. Bring picnic lunches; breakfast and dinner available at motel. Be prepared to walk three miles, could be cold, elevation 8,000 feet. Private cars make own reservations at Caravan Motel in Gorman or camp at McGill campground on Mt. Pinos (no reservations). Drive via Interstate 5, turn west at Frazier Park and follow signs to Mt. Pinos Recreation Area. Meet Saturday at 8 a.m. at large parking lot at top of grade on main road to Mt. Pinos. Sunday meeting place to be announced but probably same time and place. Return approximately 10 p.m. Sunday. Leader: Peter Allen (548-4592), Organizer: Pat Triggs.

Sunday, September 5—Explore the Southbay's salt marshes and dikes on foot during prime shorebird migration time. This area is opening up to the public and our route will depend on access and tide conditions at time of trip. Meet at parking lot just east of Dumbarton Bridge at 8:30 a.m. Be prepared to walk several miles. Bring liquids, food and scopes. Leader: Eric Caine (763-0293).

—FIELD TRIPS COMMITTEE

A BIG "THANK YOU" TO ALL WHO HELPED WITH OUR MANY SUCCESSFUL FIELD TRIPS

— to members of the 1975/76 Field Trips Committee: **Harriet Fraser** (seniors trips) and **Pat Triggs** (bus trips) for arranging all of their outings expertly to the last detail; **Nick Story** for proofreading most of the trip copy, and for organizing new trips with broad appeal and interest; **Joe Morlan** for obtaining many of our expert leaders and for valuable tips on best birding areas; **Gene Hull** and **Peter Allen** for leading many of our

most popular trips; and, last but not least, **Peter White** — the veteran organizer of our boat trips — for valuable advice and encouragement. Most of the committee members will continue into the 1976/77 season. Watch for their plans in the September *GULL*.

— to all of our **trip leaders**, old hands and new ones alike. Without you sharing your knowledge and enthusiasm with us, we would not have had the enjoyment, excitement and companionship of our many and varied outings.

— to those of you who came out to see, listen, and learn — to make it all worthwhile.

—MARIE MANS 1975/76 *Field Trips Coordinator*

ANNOUNCEMENTS

Help Needed

The society needs to have clarification of its insurance policy covering field trips. Members who are insurance agents and/or brokers please contact the office at 843-2222.

Thank You

Skip Schwartz, manager of ACR, recently sent a thank-you note acknowledging his gratitude to Dora Conrath and GGAS members who hosted at the Audubon Canyon Ranch.

GOLDEN GATE AUDUBON SOCIETY, INC.

Budget for Fiscal Year, June 1, 1976 - May 31, 1977

RECEIPTS

Membership dues from NAS	\$26,7000
Interest earned	
Endowment	1,160
Savings account	200
Life Membership Reserve	120
Wildlife films	125
Sales - GGAS patches	250
	<hr/>
	\$28,555

EXPENDITURES

General meetings	\$	400
Board meetings		175
GULL		
Printing	\$10,300	
Mailing	1,200	
Return postage	100	
Subscriptions (income)	(600)	
	<hr/>	
	\$11,000	11,000

Christmas brld count		400
Contingency for losses on feild trips		200
Wages - Office Manager		
Wages	7,560	
Bonus	175	
Payroll taxes	615	
	<u>\$ 8,350</u>	8,350
Telephone-office		250
Rent-office		2,485
Office supplies		350
Office furniture and equipment		600
Repair and maintenance		150
Postage-general		800
Library books		125
Reimbursed expenses - Board and committee members....		150
Auditing		500
Insurance		500
Atkinson Scholarship to Audubon Camp of the West		300
Bird Alert		250
Hotline - GULL inserts		150
President's attendance at NAS meeting		600
Gifts and donations		
Audubon Canyon Ranch	\$ 1,000	
Memberships and subscriptions	175	
Other gifts and donations	500	
	<u>\$ 1,675</u>	1,675
GGAS displays		\$ 300
Part-time office help		300
Birds of Northern California (annotated field list)		
Printing expenses	\$ 3,000	
Sales (income)	(2,000)	
	<u>\$ 1,000</u>	1,000
Memorial to Len Machlis		800
Gift specified by Elsie Roemer		500
		<u>\$32,310</u>
Net budget surplus (deficit)		\$(3,755)
1975-1976 fiscal year surplus		<u>4,788</u>
Transfer to endowment		<u>\$ 1,033</u>

NOTES

1. Several material items which appear on the Society's financial statements have been omitted from the Budget. These are self-supporting items, with receipts closely matching expenditures. These items included gifts and donations specified as to purpose, the annual dinner, and field and pelagic trips.

2. Membership dues are assumed to be the same as in the previous fiscal year. This may be conservative, in that membership revenues have risen 15.8% and 9.6% in the last two years, respectively.

3. Since revenues exceeded expenditures by \$4,788 in the fiscal year ended May 31, 1976, we feel it is prudent and proper to budget current year expenditures in excess of revenues by \$3,755. The balance of the surplus is to be transferred to the Society's endowment fund.

—BARRY SPITZ, *Chairman Finance Committee*
 —Jerry Lundblad, Michael Cussen and Robert Johnsen

STATUTES (STANDING RULES)

1976-1977

A. Nominations, Elections, Board Appointments, Amendments of the Constitution and Bylaws, and Related Matters

1. The Annual Meeting of the Society shall be held on the second Thursday in June.
2. Nominations for Officers and Directors shall be published in *The Gull*. In accordance with the Bylaws (Article VI, Section 2 under "Nominating Committee") the Nominating Committee in the December issue of *The Gull* shall advise the general membership of the right to make nominations by petition. The Nominating Committee shall then submit to the Editor of *The Gull* on or before February 1st the names of all candidates for Officers and Directors, including both those individuals nominated by the committee and those individuals nominated by the general membership through petition, to be published in the March issue of *The Gull*, together with an appropriate ballot to be returned not later than April 30th.
3. In accordance with the Bylaws (Article VI, Section 1 and Article III, Section 1(c) & 1(d)) the Officers and Directors to serve in the next elective year shall meet as soon as possible after their election in May to appoint Chairpersons of Standing Committees and to select other members of the next Board.
4. As soon as the incoming Board has been constituted, the incoming President prior to the Annual Meeting shall present for approval by the incoming Board the Statutes (Standing Rules) to be in effect during the next elective year and shall have them published in the earliest possible issue of *The Gull*.
5. As soon as the Chairperson of the Finance Committee has been selected, and the Finance Committee has been constituted, the latter shall prepare the budget for the coming fiscal year and shall submit this budget to the incoming Board for approval prior to the Annual Meeting. The approved budget shall be published in the earliest possible issue of *The Gull*, to which budget a commentary by the Finance Committee may be appended at the request of the Board.
6. If a vacancy should occur through the resignation, death, or incapacitation of the President, the President-Elect, or if there be no President-Elect, the First Vice President, or if there be no First Vice President, the Second Vice President shall immediately succeed to the office of President. If a vacancy should occur on the Board through the resignation, death, or incapacitation of any Officer or Director other than the President, or if a President-Elect, First Vice President, or Second Vice President should succeed to the office of President, the Nominating Committee may present to the Board the name of a nominee to fill the vacant position for the balance of the elective year only. The nominee shall be confirmed and installed in office by a two-third majority vote of the remaining Officers and Directors.
7. In accordance with the Bylaws (Article VI, Section 1 and Article II, Section 1(c)) the following individuals shall be members of the Board for 1976-1977:
 - Mr. Doug Gomke, Chairman, Conservation Committee
 - Ms. Katherine Forte, *Gull* Editor
 - Dr. James Clayton, Chairman, Education Committee
 - Miss Marie Mans and Mr. Eric Caine, Chairpersons, Field Trips Committee
 - Mr. David Littlejohn, Chairman, Program Committee
8. The Board shall meet monthly during the elective year (June through May) on the first Monday of each month unless for any given month another date is approved by the Board, or unless the Board shall vote not to meet during any given month, in

which case the business of the Society between Board meetings shall be conducted by the Executive Committee as provided in the Bylaws (Article III, Section 6).

9. In preparing the minutes of Board meetings, the Recording Secretary shall clearly indicate Board members present and absent together with any other individuals present, give a brief resume of major discussions leading to motions, record the motions themselves, and report the vote.
10. Amendments to the Constitution and the Bylaws shall be by mail in *The Gull* in accordance with the timing specified in the Bylaws (Article XI)
11. The chairperson of the Nominating Committee shall select no fewer than two (2) additional committee members whose committee appointment shall be subject to Board approval. Although the President is an *ex-officio* member of all other committees, the President shall not serve as a member of the Nominating Committee.
12. Nominations of Vice Presidents by the Nominating Committee shall be such as to maintain the distribution of one (1) from the West Bay and one (1) from the East Bay, and of Directors to maintain the distribution of three (3) from the West Bay and three (3) from the East Bay.
13. The Society is represented on the Board of Audubon Canyon Ranch by six (6) Directors who each serve a three-year term. The President, who is also an *ex officio* Director of Audubon Canyon Ranch, shall select from the Society's membership, subject to Board approval, additional individuals as required to serve as the Society's Directors on the Board of Audubon Canyon Ranch.

B. Financial

1. The fiscal year shall be from June 1st through May 31st.
2. In accordance with the Bylaws (Article IV, Section 8) the annual report of the Treasurer shall be submitted to the Editor of *The Gull* together with a commentary and analysis prepared by the closed fiscal year's Finance Committee.
3. The Society's financial records shall be audited at the close of the fiscal year by a licensed Certified Public Accountant.
4. In accordance with the Bylaws (Article III, Section 6) the Executive Committee may in emergency situations make financial commitments up to \$200 in any one month.
5. To implement the Bylaws (Article IV, Section 9) checks drawn on the Society's checking account shall be signed by the Treasurer or by the President and either of the Vice Presidents. Withdrawals from the Society's savings accounts, with the exception noted below, shall be signed by the Treasurer and the President. In the absence of one of them, the second signature shall be that of the First Vice President, and in the absence of both of them, the two required signatures shall be those of the First and Second Vice Presidents provided that evidence is presented to the banks that the President and Treasurer are both unable to act. It shall be the responsibility of the Treasurer at the beginning of each elective year to see that the signature authorizations as described in the preceding are established at each bank. The exception to the above rule shall be that drafts transferring funds from the savings account to the checking account may be signed by the Treasurer alone.
6. The Treasurer shall be bonded for at least \$15,000.
7. It shall be the responsibility of the Treasurer to deduct pertinent taxes from payroll

checks and to pay obligatory taxes on all individuals employed by the Society.

8. The Treasurer shall be an *ex officio* member of the Finance Committee.
9. All motions raised at Board meetings that request expenditure of more than \$50.00 not previously budgeted must be referred to the Finance Committee for their recommendation before the Board votes on the motion.
10. Gifts and donations shall not be made, and membership in other organizations (which shall be limited to non-profit organizations only) shall not be entered into or renewed until after review by the Finance Committee and approval by the Board. However, in the event of an emergency arising in this area between Board meetings, the Executive Committee in accordance with the Bylaws (Article III, Section 6) may take appropriate action provided that the total financial commitments in this area not exceed \$50 in any one month.
11. The publication of the Society, *The Gull*, shall carry in each issue an invitation to its readers to make gifts and donations for general or specific purposes, including Audubon Canyon Ranch. Gifts and donations specified for profit-making organizations or for the financial enhancement of members of the Society shall not be accepted. Checks for gifts should be made out to the Golden Gate Audubon Society, Inc. and shall be sent to the Corresponding Secretary. The donors of such gifts, the purposes, and those honored or remembered by the gifts shall be published in *The Gull*. Disbursements shall be made by the Treasurer in accordance with the wishes of the donor.
12. Requests for reimbursement of allowed expenses shall be made the week after the close of each month on the form *Report for Reimbursement of Expenses* available from the Society's office, except that if the amount to be reimbursed is less than \$10, it may be added to month by month until the month that the accumulated expenses first reach \$10, at the end of which month, or in any case by April 1st, the request for reimbursement must be submitted and not further accumulated.
13. A complete account of all receipts and expenditures for each Special Event shall be submitted to the Treasurer on the *Financial Report of Special Event* forms available from the Society's office. Special Events include the Christmas Bird Count, pelagic boat trips, chartered bus field trips, Annual Meeting and dinner, membership drive, and such other events as may be authorized by the Board during the year.
14. The Office Manager, on the form established, shall report accurately at least once a month to the Treasurer the uses of the petty cash fund which shall be maintained at \$50. Cash receipts for memberships and for subscriptions to *The Gull* that are received at the Society's office shall be added to the petty cash fund and then reported to the Treasurer.
15. Payments received from those desiring to participate in the Society's boat and chartered bus field trips shall be held by the trip leader or in the Society's office until after the trip. Refunds in the form of returned checks to "no-show's" shall be made only if all expenses were otherwise covered.
16. Non-member subscriptions to *The Gull* shall be at the rate of \$3 per year. The price of single issues shall be 30¢.
17. The stock certificates for five (5) shares of Class B., Common Stock in the Odessa Trading Company received as part of the bequest from Marjorie Milner Atkinson shall be kept in the Society's safe deposit box until such time as the Treasurer shall find some means to sell the stock.

C. Committees

1. The President shall be an *ex-officio* member of each standing committee (with the exception of the Nominating Committee) and shall be notified in advance of the date of each committee meeting and, when possible, the agenda for such meeting. Each committee shall keep written minutes of each meeting and shall forward a copy of the minutes of each meeting, within 10 days of said meeting, to the President. The President shall make these minutes available upon request, to the members of the Board and the general membership.
2. Any motion to be proposed at a Board meeting for consideration by the Board shall be submitted in writing to the President at least 10 days prior to the next regular scheduled Board meeting. Any motion submitted to the Board less than 10 days prior to a regularly scheduled Board meeting shall not be considered by the Board at such meeting unless, agreed to by a majority of the members of the Board present at said meeting.
3. The Board may, by a majority vote of the members of the Board, remove from office any person serving as a chairperson of any standing committee. When a chairperson is removed from office by a vote of the Board, the membership of the standing committee serving such chairperson is disbanded and their duties terminated. Such committee shall no longer function until reconstituted by appointment of a new chairperson by the President with the approval of the Board.
4. No committee chairperson or committee member shall communicate with any other person, either orally or in writing, as representing the Society of this Chapter unless express authorization is given in writing prior to said communication by the President or the Board.
5. No person, except the President as an *ex-officio* member, shall serve on more than one standing committee at any one time (with the exception of the Finance Committee) unless agreed to by vote of the Board.

D. Miscellaneous

1. Monthly membership meetings shall be held on the second Thursday of each month, September through June, unless another date is approved by the Board. The place of meeting shall alternate between the West Bay and the East Bay.
2. Oral or written communications representing the Society to any individual or agency shall be made only by the President unless otherwise delegated by the President of the Board.
3. The President shall be responsible for the operation of the Society's office.
4. Volunteers, solicited or unsolicited, are to submit to the Office Manager a brief statement of their experience and background and a description of the work to be done. The Office Manager is to submit this material with an accompanying recommendation to the President who shall approve or disapprove the use of the volunteer. The President shall subsequently report on all such actions to the Board.
5. The Corresponding Secretary shall notify the appropriate governmental agencies of those changes which must be reported in accordance with the law. These include changes in Officers, location of the Society's office, and the Society's constitution.
6. Two (2) copies (or one original and one copy) of the original Charter of the

Society, the amended Charter, the original Constitution and Bylaws, the revised Constitution and Bylaws, and subsequent amendments to the Constitution and Bylaws shall be kept in the Society's office, two (2) additional copies shall be kept in the Society's safe deposit box, and two (2) more copies shall be kept in the files of the Corresponding Secretary. The Corresponding Secretary shall be responsible for this matter.

7. Gratis copies of the Audubon Leader shall be mailed directly to the President, the Chairperson of the Conservation Committee, the Editor of *The Gull*, the Corresponding Secretary, and the Society's office.

8. Additional copies of *The Gull* shall be used as follows:

"mini" copies (i.e., unaddressed copies ordered by the Society)

- a) one (1) for office use
 - b) three (3) to be maintained for future binding of which two (2) copies shall be deposited in the office files and one (1) copy shall be deposited by the Corresponding Secretary at some place other than the Society's office.
 - c) one (1) to be submitted annually by the President to the National Audubon Society as required by the latter
 - d) a variable number determined each month by the Corresponding Secretary to be sent to donors and to relatives and friends as specified by the donors
- "used copies" (i.e., copies returned by the post office)
- a) three (3) to the President
 - b) four (4) to the Chairperson of the Field Trips Committee
 - c) four (4) to the Chairperson of the Program Committee
 - d) two (2) to the Editor of *The Gull*
 - e) four (4) to Audubon Canyon Ranch
 - f) five (5) to Rotary Science Center, Oakland
 - g) one (1) to Tilden Regional Park Nature Center

These lists shall be reviewed annually. Unless otherwise provided, the above copies of *The Gull* shall be distributed at Board meetings by the Office Manager or, if the recipient is not present, mailed. After the above needs have been met, any extra copies of *The Gull* will be given to new members and subscribers or will be used to fill other requests.

9. Additions to the gratis of individuals and groups to whom *The Gull* is mailed directly by the publisher at the Society's expense, with the exception of local news media, shall be requested in writing. The Finance Committee shall review such requests and recommend appropriate action for approval or disapproval by the Board. The gratis lists, with the exception of local news media shall be screened annually by the Finance Committee.

10. Applications for the Marjorie Milner Atkinson Scholarship to the Audubon Camp of the West shall be solicited in a fall issue of *The Gull*. The scholarship shall be in an amount equal to the Registration Fee less the non-refundable enrollment fee. The Education Committee shall be responsible for all matters relating to the scholarship including solicitation of applications, screening of applicants, and selection of a candidate to be awarded the scholarship upon Board approval.

Gifts and Bequests

For Audubon Canyon Ranch

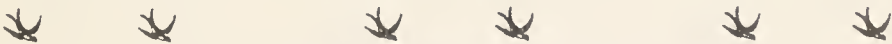
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The Society welcomes gifts in general or gifts in honor or in memory of relatives and friends. Such gifts will be used as specified by the donor, or if unspecified, at the discretion of the Board. This includes their use for general GGAS activities or for special programs of the Society including Audubon Canyon Ranch of which GGAS is co-sponsor. Please send your gift in the form, of a check made out to the Golden Gate Audubon Society, Inc. to Mrs. Irving Taylor, Corresponding Secretary, GGAS, 2718 Telegraph Avenue #206, Berkeley, CA 94705. The Society is also appreciative of any bequests. Such bequests should specify as recipient the Golden Gate Audubon Society, Inc. All gifts, donations and bequests will be acknowledged in *THE GULL*, as well as personally on behalf of the Society, by the Corresponding Secretary.





Golden Gate Audubon Society, Inc.
Office: 843-2222
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GULL editor, Kathy Forte (521-4692)
Publicity, Gwenyth Donchin (254-2608)
Program, David Littlejohn (526-2572)

Above are all members of the Board of Directors.

Recorded bird report 843-2211

Bird Observations, Don Roberson (865-2462)

Northern Calif. Rare Bird Alert, (654-1358)

Office Manager, Vera Paraschak (843-2222)

Librarian, Lisa Johnsen (843-2222)

Mail for all individuals listed above should be sent to the GGAS office
2718 Telegraph Ave., #206, Berkeley, CA 94705. It will be forwarded.

Send address changes to office promptly; Post Office does not forward *THE GULL*. Monthly meetings: second Thursday, 7:30 p.m. Joint membership — local and national \$15 per year (individual); \$18 (family); includes *AUDUBON* Magazine and *THE GULL*; to join, make checks (no cash) payable to National Audubon Society and send to GGAS office to avoid delay in receiving *THE GULL*. Membership renewals should be sent directly to the National Audubon office. Subscriptions to *THE GULL* separately \$3 per year; single issues 30¢. High school and college student membership \$8.50 per year.

The Golden Gate Audubon Society, Inc. was established January 25, 1917, and became a chapter of National Audubon Society in 1948.

The Gull deadline is the first of the month for the following month.